

Business Analyst for Accounting

Reporting to the Regional Controller, the Business Analyst for Accounting is responsible for the coordinated analysis, research and reporting, to support the various projects and strategic planning initiatives within the business units. Key areas for active involvement and accountability include conducting ongoing analysis of financial and business data, identifying data requirements for measurement of deliverables using advanced statistical and analytical methods and data-driven methodologies, validating or modeling data, and compiling customized reports to suit departmental business needs. This position advises management on recommendations for improving internal and external processes and/or optimizing the use of organizational resources. The Analyst will monitor and advise on the performance of the management system, produce data and report on business performance, measuring against set indicators.

Responsibilities

- Be responsible for providing financial, accounting, planning and business support and advice to various levels of management, including special projects and initiatives.
- Contribute financial expertise and support for monitoring, analyzing, and assessing and reporting on fiscal performance and forecasts relative to budget and actuals, with respect to expenditure patterns and resource utilization.
- Be responsible for quarterly forecasting and annual budgeting process along with monthly results.
- As required provide support and coordination to enable completion of various projects on time within budget and within scope, including monitoring and summarizing outcomes and preparing reports for senior leadership.
- Provide support in other aspects within the Finance Department.
- Assist with annual audit process by maintaining accurate records of support.
- Ensure all deadlines and schedules are met on time and in accordance with established timelines.
- Develop bridge between legacy reporting and new reporting requirements.
- Perform quality assurance audits on data and results generated from analyses, and reports on outcomes.
- Other duties as assigned

Qualifications

- A Certified Public Accountant (CPA) title is preferred
- Strong familiarity with productivity tools such as Microsoft Office Suite, and in particular Microsoft Excel
- Prior experience with software such as Oracle, SAP, etc. an asset
- Bachelor's degree in finance, accounting plus more than 3 years of accounting experience
- Critical math skills and a proven ability to do difficult calculations
- Ability to utilize independent judgment in establishing the accuracy and reasonableness of information
- Must be able to travel into the U.S. as needed from time to time and have a valid passport
- Possess strong analytical, problem-solving, and organizational skills and the ability to work under pressure.
- Demonstrated financial planning, monitoring, analysis and reporting expertise.
- Comprehensive technical expertise, process management, analytical skills and business acumen.
- Excellent organizational skills and works effectively under time pressure to meet deadlines.
- Superior analytical skills including the ability to comprehend complex issues and related data/information and present information in concise meaningful ways.
- Broad knowledge of generally accepted accounting principles, and financial analysis techniques.
- Broad knowledge of computerized financial systems and procedures.
- Results oriented within a high-pressure working environment with numerous critical timelines.
- Demonstrated communication skills and ability to understand and clearly relate to others, at all levels of the organization
- Utilizes initiative, vision, independent thinking and creative problem-solving abilities.
- Equally comfortable working as a member of a team or working independently.
- Ability to organize and prioritize workload and meet deadlines.